

MEMORANDUM OF CEDAR LANE PTA MEETING MINUTES

Date: October 4, 2007

Time: 7:00 PM

Attendees: Bob Seipel, President
Carmella Parrot, Vice-President
Colette Jackson, Secretary
Sandi Platt, Treasurer
Ann Meenan, Sally Foster Fundraiser Coordinator
Ellen Roper, Budget
Paul Owens, Principal
Mary Beth Yelen, Vice-Principal
Amanda Cheong, School Directory Coordinator
Mel Prestion, PTAC Delegate and Inclusion Specialist
Patricia Sullivan, Giant/Safeway Fundraiser Coordinator
Gisele Morin-Connolly, Staff Liaison

Discussion:

1. Finances/Budget

An audit was conducted and a copy of the audit report was provided at the meeting.

There are no budget adjustments to be made at this time.

2. Committee Reports

a. Fundraising

Proceed totals on the Sally Foster Fundraiser for the 2007-2008 school year will be made at the December 6, 2007, PTA meeting.

The Knights of Columbus Tootsie Roll fundraiser has generated approximately \$3100 in proceeds to date.

The Walk for Our Stars fundraiser needs a coordinator for the 2007-2008 school year. A tentative date of April 26, 2008, has been proposed for the Walk.

The Giant and Safeway fundraisers are still underway. It is not too late to sign up.

b. Membership & Directory

The school directory is currently being compiled by Amanda Cheong. The cutoff date for submitting information will be October 17, 2007. Reminders will be sent out via back pack express. There are currently 73 families and 64 staff signed up to date. Over \$1300 in PTA dues has been collected to date.

c. Newsletter

The next newsletter is scheduled to be distributed sometime in December.

d. Staff Liaison

Challenge Day and several cultural arts programs are planned for the 2007-2008 school year. Notices will be sent home prior to these events in order for families to attend.

Staff has suggested that the PTA explore different fundraising options to replace the Sally Foster Fundraiser. The PTA is open to any and all suggestions.

The Basket Bingo is scheduled for March 8, 2008, at Cedar Lane School. Mary Lou Reynolds is coordinating this fundraiser for the 2007-2008 school year. Maple Lawn businesses will be contacted to request sponsors for the baskets.

e. PTAC Delegate

The first PTAC meeting was held on September 4, 2007. A copy of the meeting minutes were distributed and are available upon request.

f. SECAC Delegate

This position is currently vacant. Efforts are underway to recruit a much needed replacement.

g. Others with Reports

None to report.

3. Principal Report

There are 6 new students enrolled at Cedar Lane School. Enrollment is now currently at 102 students. There will be 10 students graduating this school year.

At the recent SIT meeting, it was decided to send a list of important school issues to the parents via back pack express.

Field trips have been discussed with the staff. Field trips are encouraged and community buses will be used for field trip transportation. The staff would like a list of field trip suggestions from the parents. A list is being compiled and will be forwarded to the Principal.

The Howard County Library has generously offered to provide events at Cedar Lane School that are also held at the Library.

A Social Worker position for Cedar Lane School is still being explored. Paul held a meeting with Jim Walsh, Director of Special Education, and data needs to be collected to prove there is a need for this position. Paul is continuing to work on this much needed request.

4. President's Items

A notice will be sent home to recruit volunteers to form the Walk for Our Stars planning committee.

5. Other topics from members

Amanda Cheong will send in all collected Campbell Soup Labels and General Mills Box tops for redemption. Labels and box tops will be sent in for redemption once every quarter. A notice will be placed in the newsletter prior to mailing the next set of labels and box tops collected.